

APPLICATION FOR STUDENT EMPLOYMENT

PLEASE PRINT OR TYPE.

File form with employing agency.

An Equal Opportunity Employer

PERSONAL	Name of Applicant		Position Applied For				Telephone No.	
	Address		City		State	Zip Code	Date of Birth	Social Security No. (for identification only)
	YES	NO	In the section below, if the answer to items 1, 2 or 3 is YES, you are required to answer the accompanying questions. A YES answer to these questions will not automatically bar you from employment					
			1. In the past five (5) years, have you been removed from a position as a result of misconduct or resigned to avoid such removal?		1. If yes, give name and address of employer(s) and reason(s) for separation			
		2. Within the past five (5) years, have you been convicted of any law violation? (Exclude minor traffic violations)		2 & 3. If yes, give law enforcement authority (city police, sheriff, FBI, etc.), offense, date of offense, place and sentence.				
		3. Have you ever been convicted of a felony?						
EDUCATION	4. Are you now a full-time regular student? <input type="checkbox"/> Yes <input type="checkbox"/> No		5. School, college or university you are now attending or last attended: NAME _____ ADDRESS _____					
	6. Current Grade/Classification		Other School		7. If you are not presently attending school			
	High School _____				MO. YEAR			
	College _____				A. When were you last registered			
Graduate School _____ 1 st Yr. 2 nd Yr.				B. When do you plan to return to school				

8. LIST PREVIOUS WORK EXPERIENCE ON REVERSE SIDE OF THIS SHEET

AUTHORIZATION	I have completed this application with the knowledge and understanding that any or all items contained herein may be subject to investigation prescribed by law and I consent to the release of information concerning my capacity and fitness by employer, educational institutions, law enforcement agencies, hospitals and other individuals and agencies to duly accredited investigators, personnel technicians and other authorized employees of the state government for that purpose.	
	I certify that the answers I have given to all questions in this application are true to the best of my knowledge. If I am appointed, I agree to promptly notify the proper agency official of any change in my status as a student, including any reduction in courses taken, termination of student status, or scholastic probation.	
	Signature of Applicant _____	Date _____

REPORT OF SCHOOL OFFICIAL

Yes	No	THE RECORDS OF THIS SCHOOL INDICATE THAT THE APPLICANT NAMED HEREIN							
		A. Is classified as a full-time regular student of this school under its criteria				D. Current Grade/Classification _____			
		B. Has completed his course and received a diploma or certificate or has graduated _____							
		C. Has applied for enrollment in this school effective (give date): _____							
		Is your school accredited? _____							
		Is your school approved by the state in which it is located? _____							
Name of School _____				Address _____					
Signature of School Official _____				Title _____				Date _____	

AGENCY REVIEW OF STUDENT STATUS

Date Reviewed	Initials	Date Reviewed	Initials	Date Reviewed	Initials	Date Reviewed	Initials	Date Reviewed	Initials
1.		2.		3.		4.		5.	

The following information is collected to compile equal opportunity reports, as required by law. You **ARE NOT** legally obligated to provide this information.

RACIAL/ETHNIC GROUP

White
 Black
 American Indian
 Asian / Pacific Islander
 Hispanic
 Eskimo / Aleutian

19. SEX

Male
 Female

PRESENT AND PREVIOUS EMPLOYMENT – Start with Present and Most Recent Position				
EMPLOYMENT HISTORY	DATE (Month/Year)		NAME AND ADDRESS OF EMPLOYER	POSITION
	From	To		
Have you worked under another name? If yes, give name(s)			<input type="checkbox"/> YES <input type="checkbox"/> NO	May inquiry be made of your present employer? <input type="checkbox"/> YES <input type="checkbox"/> NO May inquiry be made of your former employers? <input type="checkbox"/> YES <input type="checkbox"/> NO Do you have a legal right to work in the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO

MAY PUT ADDITIONAL WORK EXPERIENCE BELOW