

**LOUISIANA TRANSPORTATION
RESEARCH CENTER**

RESEARCH PROJECT MODIFICATION AGREEMENT

_____ SUBMITTING AGENCY

DATE: _____

STUDY NAME	
STATE PROJECT NO.	LTRC PROJECT NO.
PRINCIPAL INVESTIGATOR	
CURRENT CONTRACT COST	CURRENT COMPLETION DATE

DESCRIPTION AND REASON FOR PROPOSED MODIFICATION: (ATTACH ADDITIONAL SHEETS IF NECESSARY)

CONTRACT TIME REVISION		CONTRACT COST REVISION *		
_____ INCREASE _____ DECREASE	NUMBER OF MONTHS	_____ INCREASE _____ DECREASE	FISCAL YEAR	
			AMOUNT	
REVISED COMPLETION DATE:		REVISED F.Y. COST:		
		REVISED TOTAL CONTRACT COST:		

(* INCLUDES INDIRECT COST FOR EACH AMOUNT)

TYPE OF MODIFICATION
THE PROPOSED MODIFICATION COMPRISES A CHANGE IN THIS STUDY WITH REGARD TO: _____ BUDGET* _____ TIME _____ SCOPE _____ WORK PLAN _____ PERSONNEL

(* ATTACH REVISED BUDGET) --

IT IS MUTUALLY AGREED TO PERFORM AND ACCEPT THE ABOVE MODIFICATIONS TO THE ORIGINAL CONTRACT

REQUESTED BY:

RECOMMENDED BY:

PRINCIPAL INVESTIGATOR

DATE

LTRC PROJECT ADMINISTRATOR/MANAGER

DATE

LTRC ASSOCIATE DIRECTOR, RESEARCH

DATE

APPROVED BY:

APPROVED BY:

ASSOCIATE VICE-CHANCELLOR
RESEARCH OR INSTITUTION
RESEARCH HEAD

DATE

LTRC DIRECTOR

DATE

ITEM		Percent of Time on Project	FUNDS (Omit Cents)				
			Tot. Proj. Cost	Fiscal Year	Fiscal Year	Fiscal Year	Remaining
1. PERSONNEL							
(List all positions and persons incl. principal and co-researcher. Amounts requested must not exceed proportion of total salary computed from % of time spent based on a 40 hour work week. Include graduate students if any).							
	Total Salaries and Wages						
	Plus _____ % for Employee Benefits						
	Total Personnel Costs						
2. NON EXPEND-ABLE EQUIPMENT							
(Itemize)							
	Total Non-Expendable Equipment						
3. CONSUMABLE SUPPLIES							
(Itemize)							
	Total Consumable Supplies						
4. TRAVEL							
(Itemize)							
	Total Travel						
5. OTHER EXPENSES							
(Itemize)							
	Total Other Expenses						
6. TOTAL DIRECT COSTS							
7. TOTAL INDIRECT COSTS (attach documentation to substantiate indirect cost rate used and method of application in Part VIII)							
8. TOTAL COSTS (Total of 6 & 7)							