



**ELECTRICAL NEEDS REQUEST**

2013 AASHTO National Research Advisory Committee/  
TRB State Representative Meeting  
July 14-18, 2013

**CREDIT CARD AUTHORIZATION**

I, \_\_\_\_\_ hereby authorize the Hilton Capitol Center Hotel, Baton Rouge, Louisiana, to charge my credit card account for payment of the Electrical Needs indicated below for use during the conference.

**The cost of electricity is \$25 per day plus 9% tax.**

Name on Booth/Tabletop	Date(s) Electricity Needed	
	<input type="checkbox"/>	<b>Monday, July 15, 2013</b>
	<input type="checkbox"/>	<b>Tuesday, July 16, 2013</b>
	<input type="checkbox"/>	<b>Wednesday, July 17, 2013</b>

**Please complete the credit card authorization information below in its entirety to secure your electrical needs.**

Credit Card Number: \_\_\_\_\_

Type of Card: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Cardholder's Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please mail the form in to:**

Hilton Baton Rouge Capitol Center  
**Attention: Julie Boyd OR Katie Holt**  
201 Lafayette Street  
Baton Rouge, Louisiana 70801  
Phone: 225.344-5866 Fax: 225.906.0595

If you should have any questions please contact **Julie Boyd** ([jboyd@brhilton.com](mailto:jboyd@brhilton.com)) or **Katie Holt** ([kholt@brhilton.com](mailto:kholt@brhilton.com)).