

How to Conduct a Tailgate Talk

A Tailgate Talk is a brief training session on a single safety topic, typically held around the tailgate of a truck or another convenient spot. It should last 10-15 minutes with a small group of workers.

KEY POINTS

- Choose one safety topic per session.
- Keep it short and concise.
- Hold sessions with 6-10 workers.
- Ensure the location is comfortable and safe.
- Allow time for questions and answers.
- Document the training.

CHOOSE SAFETY TOPICS

- Focus on recent events or ask employees for suggestions.
- Use newsletters and local news for additional ideas.

PLAN LOGISTICS

- Limit sessions to 6-10 workers.
- Hold sessions earlier in the week (avoid Monday mornings).
- Conduct sessions weekly, dedicating specific time for training.
- Keep sessions under 15 minutes.

PREPARE AND CONDUCT THE SESSION

- Include visual aids and handouts.
- Familiarize yourself with the materials beforehand.
- Keep the presentation informal and avoid technical jargon.
- Involve workers in the discussion.
- Allow time for questions and have workers sign a training acknowledgment sheet.



Contact Us

Local Technical Assistance Program (LTAP)

Louisiana Transportation Research Center at LSU
4099 Gourrier Avenue
Baton Rouge, LA 70808-4443

225-767-9717

www.louisianaltap.org
LTAP@la.gov



Subscribe with us!

  @LouisianaLTAPCenter

Louisiana's Tailgate Talk Series

Accountability: Intervention



The Louisiana Local Technical Assistance Program (LTAP) Center serves training needs of local transportation agencies.

We are part of the Louisiana Transportation Research Center (LTRC), which is a cooperative effort between the Louisiana Department of Transportation and Development (DOTD), the Federal Highway Administration (FHWA), and Louisiana State University (LSU).

Timely Safety Briefings

Ensuring Safety on the Job

Why Intervention Matters

Supervisors have both a moral and legal obligation to intervene when employees engage in unsafe behaviors. If an unsafe action goes unaddressed, the employee may get injured - and the supervisor may be held accountable. It's crucial to act promptly to prevent harm and foster a safe work environment.

Remember: Accountability Saves Lives.

Effective Counseling Methods

1. Provide Timely and Specific Feedback

- Be direct and clear about the unsafe behavior observed.
- Avoid vague comments - offer specific examples.
- Deliver feedback as soon as possible for context
- Focus on improvement with actionable suggestions.

2. Listen and Engage in Dialogue

- Allow the employee to share their perspective
- Ask Questions to ensure mutual understanding

Taking Corrective Action

1. Identify the Root Cause

Before taking action, determine what caused the unsafe behavior. Discuss the issue with the employee and review relevant data to understand the underlying factors

2. Create a clear action plan

Outline Steps to correct the behavior with deadlines and assigned responsibilities

Provide necessary training or resources to address skill gap

Monitor progress and adjust the plan if necessary

3. Document Everything

Keep thorough records of feedback, actions taken and outcomes

Documentation helps track improvements and ensures accountability

Resources

Why Behaviour Based Safety Implementation is a Game Changer for Ensuring Employee Well-being and Productivity

<https://www.thesafetymaster.com/why-behaviour-based-safety-implementation-is-a-game-changer-for-ensuring-employee-well-being-and-productivity/>

How Workplace Safety and Accountability Shape a Positive Culture

<https://thesafetygeek.com/workplace-safety-and-accountability/>

Tailgate Talk Resources

Louisiana LTAP

<https://www.ltrc.lsu.edu/ltap/tailgate-talks.html>

NLTAPA

<https://nltapa.org/informationexchange/nltapa-tailgate-talks/>

T2 Tailgate Talks

https://www.cti.uconn.edu/cti/T2_Tailgate_Talks.asp

