

How to Conduct a Tailgate Talk

A Tailgate Talk is a brief training session on a single safety topic, typically held around the tailgate of a truck or another convenient spot. It should last 10-15 minutes with a small group of workers.

KEY POINTS

- Choose one safety topic per session.
- Keep it short and concise.
- Hold sessions with 6-10 workers.
- Ensure the location is comfortable and safe.
- Allow time for questions and answers.
- Document the training.

CHOOSE SAFETY TOPICS

- Focus on recent events or ask employees for suggestions.
- Use newsletters and local news for additional ideas.

PLAN LOGISTICS

- Limit sessions to 6-10 workers.
- Hold sessions earlier in the week (avoid Monday mornings).
- Conduct sessions weekly, dedicating specific time for training.
- Keep sessions under 15 minutes.

PREPARE AND CONDUCT THE SESSION

- Include visual aids and handouts.
- Familiarize yourself with the materials beforehand.
- Keep the presentation informal and avoid technical jargon.
- Involve workers in the discussion.
- Allow time for questions and have workers sign a training acknowledgment sheet.



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Louisiana's Tailgate Talk Series

Incident Command System (ICS) in Action



The Louisiana Local Technical Assistance Program (LTAP) Center serves training needs of local transportation agencies.

We are part of the Louisiana Transportation Research Center (LTRC), which is a cooperative effort between the Louisiana Department of Transportation and Development (DOTD), the Federal Highway Administration (FHWA), and Louisiana State University (LSU).

Timely Safety Briefings

Applying ICS

Why is ICS Important?

ICS is designed to improve response efficiency and effectiveness, ensuring resources are used wisely and operations are well-coordinated. It is critical for managing disasters or emergencies, reducing risks to public health, safety, and property. ICS was proven to reduce response failures and improve coordination during emergencies.

ICS Procedures:

Personnel Management: Ensuring that staff and responders are properly coordinated.

Facilities Management: Overseeing the facilities and locations used during the incident response.

Equipment Management: Proper allocation and use of all necessary equipment.

Communication: Establishing clear, reliable communication between all involved parties.

Incident Managers are activated when an incident occurs, and it is used from the beginning of the event until all response and recovery activities are complete. This adapts to the size and complexity of the event, ensuring appropriate scaling of management efforts for both small and large incidents.

Standardized, on-scene, all-hazard management concept

ICS offers a unified, flexible approach for managing incidents of all types, regardless of size or complexity.

Adopts an integrated organizational structure

The system is designed to match the complexities and demands of any event, without being limited by jurisdictional boundaries.

Displays considerable internal flexibility

ICS can be scaled up or down depending on the size and severity of the situation, ensuring resources are used efficiently.

Cost-effective and efficient

The adaptability of ICS makes it an efficient management approach for incidents ranging from small to large, ensuring both effectiveness and resource conservation.

Resources

Why Behaviour Based Safety Implementation is a Game Changer for Ensuring Employee Well-being and Productivity

<https://www.thesafetymaster.com/why-behaviour-based-safety-implementation-is-a-game-changer-for-ensuring-employee-well-being-and-productivity/>

How Workplace Safety and Accountability Shape a Positive Culture

<https://thesafetygeek.com/workplace-safety-and-accountability/>

Tailgate Talk Resources

Louisiana LTAP

<https://www.ltrc.lsu.edu/ltap/tailgate-talks.html>

NLTAPA

<https://nltapa.org/informationexchange/nltapa-tailgate-talks/>

T2 Tailgate Talks

https://www.cti.uconn.edu/cti/T2_Tailgate_Talks.asp

