The Local Public Agency (LPA) Qualification Training Program

~NEW CLASS~

Project Planning, Feasibility and Application Development

Project Development For Local Public Agency Federal Aid Transportation Projects

8:30 AM—3:00 PM (6 PDHs)

The LPA Qualification Program was developed and implemented jointly by the Louisiana Department of Transportation and Development (DOTD), the Federal Highway Administration (FHWA) Louisiana Division, and the Louisiana Local Technical Assistance Program (LTAP). The primary goal of the program is to increase the efficiency of project delivery for local transportation projects that utilize state and federal funds in participation.

### Project Planning, Feasibility and Application

#### Training Dates and Locations

**January 29, 2014** – Baton Rouge (TTEC, 4099 Gourrier Ave.)
**February 5, 2014** – Monroe (Public Safety Center, 1810 Dr. Martin Luther King Dr.)
**February 6, 2014** – Bossier City (DOTD, Dist 04 HQ, 3339 Industrial Dr.)
**February 20, 2014** – New Orleans (Regional Traffic Mgmt Center, 10 Veterans Memorial Blvd)
**March 11, 2014** – Alexandria (Public Works Complex, 1221 Industrial Park Rd.)
**March 26, 2014** – Houma (South Central Planning & Development Comm, 5058 W. Main St.)
**April 24, 2014** – Lafayette (Rosa Parks Transportation Center, 101 Jefferson St.)

To Register, go online to: Louisiana LTAP > Training

### Core Course

#### Key Topic Areas

- LPA Project Funding
- Responsible Charge
- Entity-State Agreement
- Working with LDOTD District and Headquarters
- LPA Projects Stages
- Project Reporting Requirements
- Right-of-Way Appraisal and Acquisition
- Construction Engineering and Inspection Requirements
- Documentation and Project Closeout Procedures
- Online LPA Manual

### Also Being Offered:

#### Core Training Module

**Training Dates and Locations**

8:30 AM—2:00 PM (5 PDHs)

**January 28, 2014** – Baton Rouge (TTEC, 4099 Gourrier Ave.)
**February 4, 2014** – Monroe (Public Safety Center, 1810 Dr. Martin Luther King Dr.)
**February 18, 2014** – New Orleans (Regional Traffic Mgmt Center, 10 Veterans Memorial Blvd)
Who should attend?

Those seeking assistance in helping their community CAPTURE THEIR DREAMS!

All stakeholders involved in transportation related project development and implementation such as planners, engineers, public works departments, MPOs, economic development areas, grant writers, community leaders, safety and transportation advocates are encouraged to attend.

Project Planning, Feasibility and Application (PPFAD) is designed to aid communities and agencies that are working to improve the local transportation system to benefit their citizens using federal or state funding for all or even part of the effort. This class provides information to help potential applicants successfully meet the requirements of the DOTD and Federal Aid Highway Programs from the first step of project conceptualization to the submittal of an award winning application to the appropriate funding program.

Pre-Requisites and other available training: The PPFAD training class is being presented as part of the LPA Qualification Program. It is strongly advised that the first class in the Program, the Core Training Module, is completed by the LPA Responsible Charge designee and other key agency representatives before attending the PPFAD class. The Core Training Module is required for any agency submitting a project application and includes a thorough overview of the agreements that govern a LPA project and the duties and responsibilities of the local entity Responsible Charge and the DOTD. Another class, Construction, Engineering and Inspection (CEI) is also available. This class covers the CEI aspect of construction projects including the responsibilities of all parties; chain of communication; use of Site Manager for project management; invoicing and cost reimbursement; project closeout and other topics to successfully complete a project. The CEI class must be completed by the LPA representatives (the Entity’s CEI project engineer, consultant, if applicable, and Responsible Charge) prior to the construction contractor award. However, it is advised that the CEI class be completed as soon as possible once a LPA begins the project development process. Check the LPA website at http://www.dotd.la.gov/administration/lpa/ for upcoming training dates and more information.

For More Information, Contact:

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